

**Kennedy, Knox, and Sheldon Traveling Fellowship Procedures**  
**(for Master's and Doctoral (non-Ph.D.) Degree Candidates from GSD, HBS, HDS, HKS, HLS, HMS, HSDM, and HSPH)**

### **Deadline Information**

- The application deadline for Master's and Doctoral (non-Ph.D.) candidates is **Monday, January 15, 2024**.

### **Eligibility**

- Students currently registered in any of the graduate or professional schools at Harvard are eligible to apply if they have completed at least one full year of graduate study at the time of their application.
- Students in their first year of graduate study at Harvard are not eligible to apply.
- Applicants must be registered as full-time degree candidates and be in residence. Students enrolled in summer-only, part-time, or online programs are not eligible to apply.

### **Qualifications**

Candidates for the Kennedy, Knox, and Sheldon Traveling Fellowships are evaluated on the following criteria:

- Feasibility and quality of the proposed research;
- Outstanding academic record;
- Standing in the academic department and graduate or professional school;

### **Restrictions**

- Fellowship recipients are required to live at their research or study destinations for the length of the academic year.
- These fellowships are not intended to support multiple trips to research destinations for students who are based in Cambridge or elsewhere in the United States during the year.
- These fellowships are not available to support project periods of less than a full academic year.
- Fellowship funds are not renewable or deferrable.
- Recipients must obtain the approval of the Committee on General Scholarships if they wish to accept other grants or fellowships during the same period. Fellows may not hold other grants or fellowships for the same period without this approval. The Committee on General Scholarships reserves the right to adjust the amount of an award if fellows have received other funding for the same time period.
- Fellowship funds are not intended to support the dependents of a fellow and additional funding to support dependents is not available.

### **Award**

These fellowships provide an award of at least \$32,000 for living expenses.

## APPLICATION REQUIREMENTS for Master's and Doctoral (non-Ph.D.) Degree Candidates

Master's degree and Doctoral (non-Ph.D.) candidates from GSD, HBS, HDS, HKS, HLS, HMS, HSDM, and HSPH must submit an application and all supplemental materials through CARAT, an online portal for fellowship applications. One application is sufficient for all three of the fellowships.

To begin your application, log into CARAT at: <http://carat.fas.harvard.edu>. Search for and select “**CGS Kennedy, Knox, and Sheldon Traveling Fellowship Application for Master's and Doctoral (non-Ph.D.) Degree Candidates**” to apply.

A completed CARAT application consists of the following components:

1. **CARAT Profile**
  - a. Enter basic applicant information
2. **Upload a Current Résumé/Curriculum Vitae** (as a PDF) – should not exceed two pages.
3. **Upload your Statement of Purpose** (as a separate PDF). Please describe your project, outlining the scope and purpose of your research, describing your plan of study for the year, your methodology, and placing your project in the context of your degree and your career plans. The Statement of Purpose should not exceed four double-spaced pages. Please include your name on each page and your signature at the end of the document.
4. **Upload Project Budget and Timeline** (as one PDF)
  - a. Please include a simple project budget outlining major expenses (travel, housing, food, local transportation, research costs, etc.) and possible sources of incomes such as other fellowships you have already received or to which you will apply.
  - b. Please include a simple project timeline including your estimated date of departure, estimated length of stay at your destination, any anticipated visits to the US or elsewhere, and estimated date of return to the US. If your project will require more than one travel destination, please expand the timeline to include all segments of your travel.
5. **Two Letters of Recommendation**
  - a. Recommenders will be able to upload letters of recommendation directly through the portal after applicants have entered the required fields.
  - b. At least one letter should be from a member of the Harvard faculty.
  - c. Instruct letter writers to submit their letters electronically in CARAT by the deadline.
6. **Upload Transcripts from all Graduate Programs** (unofficial or official is fine).
  - a. For unofficial Harvard transcripts, please go to <http://my.harvard.edu> to print a copy and upload a PDF of your transcript.
  - b. If you have requested official transcripts, you will need to open them to make copies and upload a PDF of your transcript.

### Application Deadline

Submit your completed CARAT Application (materials must be uploaded and submitted in CARAT) and make sure that letter writers submit their recommendations online by the required deadline:

**Monday, January 15, 2024** for Master's and Doctoral (non-Ph.D.) candidates studying at GSD, HBS, HDS, HKS, HLS, HMS, HSDM, and HSPH

## **Nomination Process**

Graduate and professional schools will be asked to review their fellowship applications and submit a list of nominees for these three fellowships.

If you have questions about the application or nomination process, please consult the fellowship coordinator at your school:

Harvard Business School - Tim Trapp [ttrapp@hbs.edu]

Harvard School of Dental Medicine – Rebecca Lock [rebecca\_lock@harvard.edu]

Harvard Graduate School of Design – Keith Gnoza [kgnoza@gsd.harvard.edu]

Harvard Divinity School – Susan Lawler [slawler@hds.harvard.edu]

Harvard Kennedy School – Rosemary Hilliard [rhilliard@hks.harvard.edu]

Harvard Law School – Judy Murciano [jmurcian@law.harvard.edu]

Harvard Medical School – Kari Hannibal (kari\_hannibal@hms.harvard.edu]

Harvard T.H. Chan School of Public Health – Sheila Krishnan [skrishnan@hsph.harvard.edu]

## **Questions about CARAT**

If you are having questions or difficulties submitting your application materials through CARAT, please contact Rebecca Lock [rebecca\_lock@harvard.edu] or Colin Henderson [colin\_henderson@harvard.edu] at the Committee on General Scholarships.

**Announcement of awards** will be made in mid to late April 2024.